

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	11/09/09	Open	Action	10/23/09

Subject: Approve Work Order No. 3 for Project Control Services for the South Sacramento Corridor Phase 2 Project

## ISSUE

Whether or not to approve Work Order No. 3 for Project Control Services for the South Sacramento Corridor Phase 2 Project.

## RECOMMENDED ACTION

Adopt Resolution No. 09-11-\_\_\_\_\_, Approving Work Order No. 3 to the Contract with URS Corporation for Project Control Services for the South Sacramento Corridor Phase 2 Project.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	647,723
Budget Source:	Capital	Next FY:	\$	N/A
Funding Source:	Federal/State/Local	Annualized:	\$	N/A
Cost Cntr/GL Acct(s) or		Total Amount:	\$	
Capital Project #:	410.01.15.01.03			
Total Budget:	\$ \$4,000,000			

Project Control Services Budget	\$4,000,000
Project Control Services Contract	\$4,000,000
Work Order 1	\$ 300,000 <sup>(a)</sup>
Work Order 2	\$ 837,858 <sup>(a)</sup>
Work Order 3	\$ 647,723 <sup>(c)</sup>

## DISCUSSION

On December 10, 2007, the Board authorized solicitation of proposals for Project Control Services for South Sacramento Corridor Phase 2 project (SSCP2). The SSCP2 Project (Project) is a 4.3-mile extension of the existing South Sacramento Corridor Phase I project, which will begin at the existing Meadowview Station and end at Cosumnes River College. The Project includes four stations located at Morrison Creek, Franklin Boulevard, Center Parkway, and Cosumnes River College.

On February 25, 2008, the Board awarded URS Corporation the Project Control Services contract. The contract requires the consultant to perform work on a Work Order-basis. RT issued Work Order 1, for a not-to-exceed amount of \$300,000, for the preparation of a Project Controls Procedures Manual; development, implementation and management of the detailed Master

Approved:

  
General Manager/CEO

Presented:

  
Ed Scofield, Director of Project Management

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Project Schedule; development, implementation and maintenance of an automated Cost Control system; and analysis of RT's current estimating process and recommendations for selecting estimating and scheduling software.

On September 8, 2008, RT issued Work Order 2 for a not-to-exceed amount of \$837,858. Work performed under Work Order 2 focused on Schedule Updates/Refinement, Cost Control, Estimating, Reports/Documents Updates, Documents Control Procedures Implementation and selection of scheduling software.

Work Order 3 will be for a not-to-exceed amount of \$647,723. Consultant will continue to provide project control functions for the SSCP2 Project. Specifically, Work Order 3 will include the following activities/documents.

- Master Project Schedule
- Cost Control System
- Design, develop and manage schedule/cost/document control reports/graphics
- Project Cost Estimate
- Meetings
- Cost Report
- Progress Report
- Monthly Project Action Plan
- Updating the Project Management Plan (PMP)
- Updating the Contract Implementation Plan (CIP)
- Implementation of the document control procedures
- Development and update of the Project Controls Procedures Manual and other project control reports as required
- Development of an interface chart that depicts the roles and responsibilities of both parties
- Support of RT management team in schedule, cost and document control
- Other project documents and tasks requested by RT

Staff recommends Board approval of Work Order 3 for Project Control Services for the SSCP2 Project in an amount not to exceed \$647,723.

RESOLUTION NO. 09-11-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

November 9, 2008

**APPROVING WORK ORDER NO. 3 TO THE CONTRACT WITH URS CORPORATION  
FOR PROJECT CONTROL SERVICES FOR  
THE SOUTH SACRAMENTO CORRIDOR PHASE 2 PROJECT**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, Work Order No. 3 to the Contract between the Sacramento Regional Transit District, therein "RT," and URS Corporation, therein "Consultant," wherein Consultant agrees to provide Project Control Services for an amount not to exceed \$647,723, as specified, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute said Work Order.

\_\_\_\_\_  
STEVE COHN, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary